



NURSERY APPLICATION FORM

Monksmoor Park CE Primary School
 Croxden Way, Daventry NN11 2PD
 Tel: 01327 493112
www.monksmoorceprimary.co.uk

For Office Use Only

Date of Admission	Proof of Address	Birth Certificate/Passport	UPN No

Please enter your child's details:

Surname/Family Name:				Child's Name:			
Date of Birth:	DD	MM	YYYY	Male		Female	
Country of Birth:				Nationality:			

To be completed by the child's parent(s), legal guardian(s) or carer(s)

Guardian 1 Full Name:	Guardian 2 Full Name:
Address:*	Address:*
Postcode:	Postcode:
Home Tel No:	Home Tel No:
Work Tel No:	Work Tel No:
Mobile No:	Mobile No:
Email Address:	Email Address:
Relationship to Child:	Relationship to Child:
Parental Responsibility: YES / NO	Parental Responsibility: YES / NO
Date you moved to this address:	Date you moved to this address:
Does the child live at this address: YES / NO	Does this child live at this address: YES / NO

*The address above must be the address where the child normally lives and with the adult who has parental responsibility.

A current proof of address, for example, a recent Electric, Gas or Council Tax Bill must be submitted with this application. Parents should note that child-minders' addresses, including private arrangements with family members will not be taken into consideration. In the event of your child being offered a place further proof of address will be required.

Preferred start date: _____

Session Preference:		Morning: 9.00 am to 12.00 noon Minimum <u>three</u> sessions per week		
Monday	Tuesday	Wednesday	Thursday	Friday

From the term following a child's third birthday parents/carers are entitled to a maximum of 570 hours free childcare per year (15 hours per week over 38 weeks). No charge will be levied for parents/carers claiming their Free Entitlement only.

Parents/carers may claim their entitlement from more than one provider at the same time but must not exceed a total of 570 hours over 3 funding periods. Where parents/carers have claimed at a different setting the school reserves the right to charge the parent/carer for any funding shortfall at the rate of the Free Entitlement funding for that child under the Local Authority single funding formula plus any deprivation supplement applicable.

In order to qualify for free entitlements parents/carers must, by the end of headcount day each term (as set by the council) have:

- Provided proof of address and the child's birth certificate,
- Signed the LA free entitlement form
- Had their eligibility (if claiming 30 hours) verified by the school

Fees for any additional hours used by the child and family over and above any free entitlement will be charged at an hourly rate currently set at £4.50 per hour

Other Settings:	
If your child attends another setting please let us know here	
Setting Name and Address:	Name of Key Person:
Contact Number:	Sessions Attending:

Special Needs Information:	
Stage	Category
Services	

Medical Details:	
Doctor's Name: Surgery Name & Address: Telephone Number:	Health Visitor's Name: Address (if different from doctors): Telephone Number:
Ongoing Medication (if any):	

General Information:		
Is your child potty trained?	YES	NO
Will you be using childcare vouchers? If Yes, please provide name of childcare scheme:	Name of Scheme:	
Will you be using a Tax-Free Childcare account?	Details:	

Family Information (Please list your children with the oldest first)			
Name	Date of Birth	Gender	Current School/Nursery

Completing this Application Form does not confirm a place within our Nursery setting. Please see our Admissions Policy for further details on how places within the setting are allocated.

Please indicate whether you intend to claim your 15-hours free entitlement or whether you would like your child to start as soon as they are three-years old and are prepared to pay our hourly rate	
Claim Free Entitlement: YES / NO	Pay £4.50 per hour for early start: YES / NO
Parent/Carer Signature:	
Print Name:	
Date:	

The school and local authority are required under Data Protection legislation to comply with essential good practice in respect of the information collected here and to manage it securely. The individuals who are the subject of the information or who have parental/carer responsibility are generally entitled to see the information and are encouraged to help keep the information up to date. This information will be used for education, planning or managerial purposes. Please see our Privacy Statement for further information.