Admissions Policy

Monksmoor Park CE Primary School

The published admission number (PAN) for the school is 30. This means that the Governing Body may admit up to 30 children in Reception.

The Governors will admit children with an Education, Health and Care Plan (EHC Plan) which names the School.

Oversubscription criteria:

When there are more applications than there are places available, the Governors will admit children according to the following admission oversubscription criteria which are listed in order of priority.

1. Looked after children and all previously looked after children who immediately being looked after were adopted or became subject to a child arrangements order, or special guardianship order, including children who appear (to the admission authority of the school) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who have a sibling continuing attendance at the school at the time of admission of the applicant (see sibling definition on Page 5).
3. Children of staff (i.e. people employed on a permanent contract in any capacity) at the school: a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
   'children' in this instance would also include children of a staff member's partner if they live permanently with the staff member.
4. Children for whom Monksmoor Park CE Primary School is the closest Primary/Infant School to their home. (See Page 4 for details of how distances are measured).
5. Children of worshipping members of any church that is a member of Churches Together in England (this includes the Church of England) (See note Page 5); these applications must be accompanied by a Supplementary Information Form Part A (SIF/A) available from the school. The completed SIF/A will then be sent to the minister with the Supplementary Information Form Part B (SIF/B) to verify church allegiance;
6. Other children, whose parents have requested a place.

Tiebreaker

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the School.

Distance Measurements

Distance calculations are provided to the Local Governing Body by West Northamptonshire Council.

Distances are measured on a straight line basis from the address point of the child's home to the address point of the School, using a geographical information system. Each address has a unique address point established by the most valuable elements from the National Land and Property Gazeteer (NPLG), Ordnance Survey Master Map, Royal Mail Postal Address File and The Valuation Office Agency. The address point for a property does not change.

In the case where there are multiple applications from the same shared dwelling (e.g. Flats) or where there are two homes where the distance from the address point of the home to the address point of the school (using the system referred to above) is identical, random allocation, supervised by a suitable independent person, will be used to decide the priority in which applicants are selected in the event of a tiebreaker.